

BREA GLENBROOK CLUB BOARD MEETING MINUTES

Tuesday, August 9, 2022

- **Regular Board Meeting Called to Order: 6:59 PM**
- **Board Members Present:** President, Beth Riley;
Community Relations, Ted Gribble;
Buildings & Grounds, Ed Munson;
Architectural Control, Darcie Giacchetto;
Secretary, Zubin Chichgar;
- **Board Members Absent:** Vice-President, Deb Eliason;
Management Liaison, Christine Denbo;
Member Relations, Bridget Steffensen;
- **Staff Present:** Phil Baker, Nancy Foxhall
- **Visitors:** S. Vargas, K. Henry, L. Paige, SL Chase,
and R. Lenning
- **Vice President's Report** Deb Eliason
- **Secretary's Report:** Zubin Chichgar
Motion to approve June 2022 Minutes
Moted by: Ted Gribble
Seconded by: Darcie Giacchetto
Minutes approved.
- **Treasurer's Report:** Phil Baker
- **Financial Report presented for Approval:**
Prepared and presented by Phil Baker.
The June 2022 month-end Financials were prepared by Phil Baker. Our cash balance at the month-end was \$544,064.21. The Replacement Reserve balance for June 2022 at \$213,060.56. June 2022 month-end Delinquent HOA Dues Accounts Receivable were \$1,682.00 for 24 properties ranging in balances due from \$2 - \$180.
Motion to approve the June 2022 Financials, Transfer \$12,000 to Reserve (Year-End Closing Adjustment) and the Treasurer's/Accountant's Reports as presented:
Moted by: Ed Munson, Seconded by: Ted Gribble; Approved.

The July 2022 month-end Financials were prepared by Phil Baker. Our cash balance at the month-end was \$523,749.54. The Replacement Reserve balance for July 2022 at \$220,060.56. July 2022 month-end Delinquent HOA Dues Accounts Receivable were \$2,202.00 for 21 properties ranging in balances due from \$2 - \$250.
Motion to approve the July 2022 Financials and the Treasurer's/Accountant's Reports as presented:
Moted by: Ed Munson, Seconded by: Darcie Giacchetto; Approved.

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- **Manager's Report:** Nancy Foxhall
 - Swim lessons end end for the season on 8/5
 - Pool hours are 12 - 6:45pm daily through August
 - Tiny tot room set to begin the remodel on Sept 12th
 - Purchased apparel stock for the staff
 - Master's program will be changing to evening hours.
 - Discussion about Security system and copier replacement options.

- **Architectural Control:** Darcie Giacchetto - Report Presented.

- **Buildings & Grounds:** Ed Munson - Report Presented

- **Community Relations:** Ted Gribble - Report Presented

- **Member Relations:** Bridget Steffensen - None

- **Management Liaison:** Christine Denbo - None

- **GLENBROOK ACTIVITY REPORTS:**
 - **Women's Club Report:** Progressive dinner 9/18.
 - **CERT:** New batteries were purchased
 - **Swim Team Report:** Season ended 8/2.

- **BUSINESS ITEMS:**
 - A. Old Business: None
 - B. New Business: None
 - C. Pending Projects: None
 - D. Follow-up Items: None

- **Executive Session started at 8:29pm**

Motioned by: Darcie Giacchetto, Seconded by: Ted Gribble, Approved.

- **Executive Session adjourned at 8:51**

Motioned by: Ted Gribble, Seconded by: Ed Munson, Approved.

- **Meeting adjourned at 8:52 PM**

Motioned by: Ed Munson, Seconded by: Darcie Giacchetto, Approved.