

BREA GLENBROOK CLUB BOARD MEETING MINUTES

Tuesday, October 12, 2021

- **Regular Board Meeting Called to Order: 7:02 PM**
- **Board Members Present:** Vice-President, Deb Eliason;
Management Liaison, Christine Denbo;
Community Relations, Ted Gribble;
Buildings & Grounds, Ed Munson;
Member Relations, Bridget Steffensen;
Architectural Control, Darcie Giacchetto;
Secretary, Zubin Chichgar;
Treasurer, Loretta Kilheffer
- **Board Members Absent:** President, Beth Riley;
- **Staff Present:** Nancy Foxhall, Phil Baker
- **Visitors:** Mayor Steve Vargas. Dick Bremer & Family
CERT Committee
- **Award presentation:** Award was given to Dick Bremer by Mayor Steve Vargas For his Service and Recognition in leading the CERT Program.
- **Secretary's Report:** Christine Denbo

Motion to approve the amended August 2021 Minutes
Motioned by: Bridget Steffensen
Seconded by: Ted Gribble
Minutes approved.
- **Vice President/
Treasurer's Report:** Deb Eliason- Report Presented
- **Financial Report presented for Approval:**
Prepared and presented by Phil Baker.
The September 2021 month-end Financials were prepared by Phil Baker. Our cash balance at the month-end was \$470286.55. The Replacement Reserve balance for September 2021 at \$198,656.03. September 2021 month-end Delinquent HOA Dues Accounts Receivable were \$1930 for 22 properties ranging in balances due from \$10-\$290.

Motion to approve the September 2021 Financials and the Treasurer's/Accountant's Reports as presented:

Motioned by: Ed Munson
Seconded by: Zubin Chichgar
Approved.

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- **Manager's Report:** Nancy Foxhall
 - Club hours 9-5 Monday- Friday; Pool closed weekdays and open 12-7 in October

 - Bid from Universal Wiring for acoustic removal, new lighting and paint for game room, fireplace room and recreational hall.
 - Motion to approve the Bid in the amount of \$11,680 from the Replacement Reserve Account:
 - Motioned by: Bridget Steffensen
 - Seconded by: Loretta Kilheffer
 - Approved.

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- **Architectural Control:** Darcie Giacchetto- Report Presented.
Letters have been sent.
 - Lawyer letter will be sent to Ravencrest home with a summary of items needed to be upkeep.
- **Buildings & Grounds:** Ed Munson- Report Presented
- **Community Relations:** Ted Gribble- Report Presented
 - Brea Plaza Project DEIR
- Comments filed for DIER on time
- **Member Relations:** Bridget Steffensen- Not Present
 - Nov, 11 2021- Thursday Friends Night, Adults only
- **Management Liaison:** Christine Denbo - Report Presented

GLENBROOK ACTIVITY REPORTS:

- **Women's Club Report:** Selling spots for the 2021 Holiday Bazaar; Progressive Dinner
- **CERT:** No Report
- **Swim Team Report:** No Report

BUSINESS ITEMS:

Old Business: - Vote on final board positions -
President, Beth Riley;
Vice-President, Deb Eliason;
Management Liaison, Christine Denbo;
Community Relations, Ted Gribble;
Buildings & Grounds, Ed Munson;
Member Relations, Bridget Steffensen;
Architectural Control, Darcie Giacchetto;
Secretary, Zubin Chichgar;
Treasurer, Loretta Kilheffer
- Need Account signers by November 9, 2021.

New Business: None
Bulletin Deadline: 9/21/21

Meeting adjourned at 8:41 PM

Motioned by: Christine Denbo, Seconded by: Ted Gribble, Approved.

Minutes Respectfully submitted by Zubin Chichgar and Christine Denbo.