

BREA GLENBROOK CLUB BOARD MEETING MINUTES
Tuesday, April 13, 2021

- **Meeting called to order:** 7:03 PM
- **Board Members Present:** President, Beth Riley;
Vice-President, Deb Eliason;
Treasurer, John Kern;
Secretary/Management Liaison, Christine Denbo;
Buildings & Grounds, Ed Munson;
Community Relations, Ted Gribble;
Member Relations, Bridget Steffensen
- **Board Members Absent:** Architectural Control, Darcie Giacchetto
- **Staff Present:** Nancy Foxhall, Phil Baker
- **Visitors:** None
- **Vice President's Report:** Deb Eliason- No Report
- **Secretary's Report:** Christine Denbo

Motion to approve the March 2021 Minutes
Motioned by: Ed Munson
Seconded by: Deb Eliason
Minutes approved.

- **Treasurer's Report:** John Kern- Report Presented
- **Financial Report presented for Approval:** Phil Baker
The March 2021 Financials were prepared and presented by Phil Baker. Our cash balance at the end of March 2021 was \$492,712.65. The Replacement Reserve balance for the month of March totals \$192,812.60. March 2021 month-end Delinquent HOA Dues Accounts Receivable were \$2,515.00 for 26 properties ranging in balances due from \$10-\$210.

Motion to approve the March 2021 Financials and the Treasurer's/Accountant's Reports as presented:
Motioned by: Christine Denbo
Seconded by: Ed Munson
Approved.

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- **2021-2022 Proposed Budget:** Phil Baker

Proposed Annual Budget for the 2021-2022 fiscal year was presented.

Motion to approve the 2021-22 Budget as presented:

Motioned by: Deb Eliason

Seconded by: Bridget Steffensen

Approved.

- **Manager's Report:** Nancy Foxhall

- o Pool deck tiles, skimmer lids and mastic complete.

- o Basketball Court resurfacing complete with the addition of pickleball court.
Need to purchase pickleball nets.

Motion to approve the purchase of pickleball net in the amount of \$330.00 from the operational reserve account :

Motioned by: Bridget Steffensen

Seconded by: Christine Denbo

Approved.

- o Bid to replace lane lines presented.

Motion to approve the purchase of lane lines from Lincoln Aquatics in the amount of \$2504.47 from the replacement reserve account :

Motioned by: Deb Eliason

Seconded by: Ted Gribble

Approved.

- o Bid to replace office and kitchen windows presented.

Motion to approve the bid from Hardy Windows in the amount of \$4350.00 from the replacement reserve account :

Motioned by: Bridget Steffensen

Seconded by: Deb Eliason

Approved.

- o Some options presented to replace outdoor furniture but the Board has directed to further research higher quality commercial furniture.

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- **Architectural Control:** Darcie Giacchetto- Not Present
- **Buildings & Grounds Report:** Ed Munson- Report Presented
 - Need to get mulch replaced ASAP
- **Community Relations:** Ted Gribble- Report Presented
 - Homeless in the park
- **Member Relations:** Bridget Steffensen- Report Presented
 - Neighborhood Garage Sale 6/5/21
 - Salvation Army may be able to pick up after
- **Management Liaison:** Christine Denbo - Report Presented
 - Reopening Plan discussed with legal consult and in accordance with current State and County guidance

GLENBROOK ACTIVITY REPORTS:

- **Women's Club Report:** Scholarship applications received.
Awards night in May.
Selling spots for the Holiday Bazaar- Dec 2021
- **CERT:** No Report
- **Swim Team Report:** No Report

BUSINESS ITEMS:

Old Business: None

New Business: None

Bulletin Deadline: 4/21/21

Meeting adjourned:

Motioned by: Bridget Steffensen

Seconded by: Ed Munson

Approved.

Meeting adjourned at 8:35 PM.

Minutes Respectfully submitted by Christine Denbo.
Next Board Meeting: Tuesday, May 11th, 2021