

**BREA GLENBROOK CLUB BOARD MEETING MINUTES**  
**Tuesday, September 8, 2020**

- **Meeting called to order:** 7:02 PM
  
- **Board Members Present:** President, Beth Riley;  
Vice-President, Deb Eliason;  
Secretary/Management Liaison, Christine Denbo;  
Buildings & Grounds, Ed Munson;  
Community Relations, Ted Gribble;  
Member Relations, Bridget Steffensen  
Architectural Control, Darcie Giacchetto
  
- **Board Members Absent:** Treasurer, John Kern
- **Staff Present:** Nancy Foxhall, Phil Baker
- **Visitors:** Ginny Baker
  
- **Vice President's Report:** Deb Eliason- No Report
  
- **Secretary's Report:** Christine Denbo  
Motion to approve the August 2020 Minutes  
Moted by: Bridget Steffensen  
Seconded by: Ed Munson  
Minutes approved.
  
- **Treasurer's Report:** John Kern- Not Present
  
- **Financial Reports presented for Approval:** Phil Baker  
August 2020 Financials were prepared and presented by Phil Baker. Our cash balance at the end of August 2020 was \$371,924.06. The Replacement Reserve balance for the month of August totals \$159,923.10. August 2020 month-end Delinquent HOA Dues Accounts Receivable were \$3955.  
  
Motion to approve the August Financials and the Treasurer's/Accountant's Reports as presented:  
Moted by: Bridget Steffensen  
Seconded by: Christine Denbo  
Approved.

## **BREA GLENBROOK CLUB BOARD MEETING MINUTES**

- **Manager's Report:** Nancy Foxhall
  - Club and Pool Hours for September.
  - Due to COVID restrictions: All rentals for September have been canceled. Family Fun Night and Halloween Haunt have been canceled for October.
  - Brea Plaza Project Update
  - Bids for pool deck and electrical repairs - get at least one more bid for each project.
  - CD Maturing in September
  
- **Architectural Control:** Darcie Giacchetto- Report Presented
- **Buildings & Grounds Report:** Ed Munson- Report Presented
- **Community Relations:** Ted Gribble- Report Presented
- **Member Relations:** Bridget Steffensen- Report Presented
- **Management Liaison:** Christine Denbo - Report Presented

### **GLENBROOK ACTIVITY REPORTS:**

- **Women's Club Report:** No Report
- **CERT:** No Report
- **Swim Team Report:** No Report

**Bulletin Deadline:** 9/22/20

### **BUSINESS ITEMS:**

- **Old Business:** None
  
- **New Business:** None
  
- **Meeting adjourned:** Motioned by: Christine Denbo  
Seconded by: Bridget Steffensen  
Approved.  
Meeting adjourned at 7:37 PM.

Minutes Respectfully submitted by Christine Denbo.