

BREA GLENBROOK CLUB BOARD MEETING MINUTES
Tuesday, June 11, 2019

- **Meeting called to order:** 7:04 PM

- **Board Members Present:** President, Beth Riley;
Vice President, Deb Eliason;
Secretary/Management Liaison, Christine Denbo;
Buildings & Grounds, John Kern;
Architectural Control, Darcie Giacchetto

- **Board Members Absent:** Member Relations, Bridget Steffensen

- **Staff Present:** Phil Baker, Kelly Lewis
- **Staff Absent:** Nancy Foxhall

- **Visitors:** Ginny Baker
Candy & Bruce Newberry
Sonya Baffa
Sylvia Chase
Mike Rey, Rey Insurance

- **Secretary's Report:** Christine Denbo
Motion to approve the May 2019 Minutes
Moted by: Deb Eliason
Seconded by: John Kern
Minutes approved.

- **Treasurer's Report:** Deb Eliason
Deb will look for rates to reinvest CD disbursement.

- **Accountant's Report:** Phil Baker
 - May 2019 Financials were prepared and presented by Phil Baker. Our cash balance at month end is \$33,678.83 . The Replacement Reserve balance is currently at \$113,719.17. Delinquent Accounts Receivable stands at \$4625.00.

Motion to approve the Accountant's Report
as presented:
Moted by: Darcie Giacchetto
Seconded by: Christine Denbo
Accountant's Report approved.

- **Manager's Report:** Presented by Christine Denbo for Nancy Foxhall
 - Quote presented for Renewal of General Liability Insurance from Rey Insurance

Motion to approve \$19,459.00 for the renewal of our General Liability Policy from the General Fund 9renews 7/7/19:
 Motioned by: Deb Eliason
 Seconded by: John Kern. Approved
 - PJ Printers Bid submitted for ballot printing & stuffing.

Motion to approve PJ Printers Quote not to exceed \$936.00 from the Operational Reserve account:
 Motioned by: Christine Denbo
 Seconded by: Deb Eliason Approved.
 - Enforcement Rules, Procedures, and Fine Schedule and Architectural Policy Presented for Adoption

Motion to approve Enforcement Rules, Procedures, and Fine Schedule and Architectural Policy
 Motioned by: Deb Eliason
 Seconded by: Darcie Giacchetto. Approved

- **Architectural Control:** Darcie Giacchetto- Report Presented

- **Buildings & Grounds Report:** John Kern- No Report

- **Member / Community Relations:** Bridget Steffensen- Not Present

- **Management Liaison:** Christine Denbo
 - Swim Lessons and Private Lessons Starting soon.
 - Staff meeting to be held next Friday evening.
 - Volunteering meeting to be held next Friday morning.
 - Christine and Nancy will coordinate calendar of fun activities for resident kids to participate in throughout the summer when Nancy returns.

GLENBROOK ACTIVITY REPORTS:

- **Women's Club Report:** No Report

- **Swim Team Report:** Christine Denbo
 - First intersquad meet was held last Saturday. Morning practices will begin on June 17th, 2019. Season will last through August 6th and 3 meets will be held at Glenbrook. Meet schedule given to Nancy in advance to add to the calendar and inform neighboring residents.

BUSINESS ITEMS:

- **Old Business:** Memorial Day BBQ was great, as usual! Lots of residents despite the gloomy weather!

- **New Business:**
 - Looking to tighten up security around the parking lot/pool areas. Put mesh up around fencing that faces the parking lot for privacy. Get pricing on extending the security system throughout the parking lot and other areas around the pool

- **Pending Projects:** None

- **Bulletin Deadline:** 6/22/19

- **Meeting adjourned:** Motioned by: John Kern
Seconded by: Deb Eliason
Approved.
Meeting adjourned at 9:02 PM.

Minutes Respectfully submitted by Christine Denbo