

Brea Glenbrook Club Board of Directors Minutes

Date: February 12th 2019

Meeting called to order @ 7:07 pm by President Beth Riley.

- **Board Members Present:**

- **President:** Beth Riley;
- **Vice President:** Deb Eliason;
- **Management Liaison:** Christine Denbo;
- **Buildings & Grounds:** John Kern
- **Treasurer:** Irene Tcholokhian.
- **Secretary:** John Hubbs

- **Board Members Absent:**

- **Architectural Control:** Darcie Giacchetto;
- **Member Relations:** Bridget Stephenson;

- **Staff Present:**

- **Club Manager:** Nancy Foxhall;
- **Accountant:** Phil Baker.

- **Visitors:**

- Ginny Baker, resident;
- Steve Eliason

- **Secretary's Report:** reviewed January minutes

Motion to approve the January 2019 Minutes.

Motioned by: Christine Denbo

Seconded by: Deb Riley

Minutes approved.

- **Treasurer's Report:**

1. Investment complete in CDs (\$100K)
2. W2 forms sent out to employees

- Motion to approve report

- Motioned by John Hubbs
- Seconded Christine Denbo;

- **Accountant's Report: Submitted by Phil Baker**

- Noted (cash balance end of January \$436,246.85 & delinquent AR \$2730.00)

- Motion to approve the account's report as presented

- Motioned by: Irene Tcholokhian.
- Seconded by: Christine Denbo

Accountant's Report approved.

• **Manager's Report:** Submitted by Nancy Foxhall

- Nancy report that the pool restoration will be starting in the next two weeks and the effort is expected to last about six to eight weeks. Funding is the replacement reserve in four installments. (price NTE \$55K)
 - Pool permit in process
 - Diving board will remain as part of the pool recreation
- Rain gutter repair bids were discussed and MTZ sheet metal was chosen as the supplier. NTE \$775. (confirmed \$225 for steel screens)
 - Motioned by Beth Reily
 - Seconded by John Hubbs
- Restrooms refurbishment at the pool area was discussed. After discussion GCM was chosen as the supplier with a NTE of \$35K.
 - Motioned by Beth Reily
 - Seconded by John Hubbs
- Roof repair bid was reviewed / discussed from Santiago Roofing Inc. (Glenbrook homeowner / contractor Steve Eliason). Santiago Roofing Inc. was chosen based on past experience and price NTE \$2825.
 - Motioned by Beth Reily
 - Seconded by John Hubbs
 - Deb Eliason abstained from the vote
- Quotes were reviewed for the painted of the meeting room area, kitchen to also include change of drywall. Sol Panting Custom Service chose with a NTE of \$2100.
 - Exact color TBD
 - Motioned by Beth Reily
 - Seconded by John Hubbs

Manager's Report Approved.

• **Vice President's Report:** Beth Eliason

No report

• **Architectural Control:** Darcie Giacchetto

No report

• **Buildings & Grounds Report:** John Kern

No report

• **Community Relations:** Position Vacant

Management Liaison: Christine Denbo

None

• **Member Relations:** Bridget Stephenson; (absent)

Annual Valentine's day BGC dinner on February 9, had 41 people in attendance. Thanks to Nancy and Bridget.

• **Women's Club Report:** Nancy Foxhall

None

• **Swim Team Report:**

Swim Team is in a winter recess.

BUSINESS ITEMS:

• Old Business

Since our legal services have some significant items in 2019, CCRs amendment and increase of association dues the legal service agreement will remain "as is". We will revisit at the January 2020 meeting.

New Business:

New QuickBooks payroll portal version was purchased.

• Meeting adjourned:

Motioned by: Beth Riley

Seconded by: Christine Denbo

Meeting adjourned at 8:01 PM.

Submitted by John Hubbs.