

BREA GLENBROOK CLUB BOARD MEETING MINUTES
Tuesday, September 11, 2018
Annual Meeting

- **Meeting called to order:** 7:05 PM

- **Board Members Present:** Vice President, Deb Eliason;
Management Liaison, Christine Denbo;
Member Relations, Bridget Steffensen;
Treasurer, Irene Tcholokhian

- **Board Members Absent:** Secretary, John Hubbs;
Architectural Control, Darcie Giacchetto;
Buildings & Grounds, John Kern;

- **Staff Present:** Nancy Foxhall

- **Visitors:** Scott Steffensen

Karla & Rene Alvarez- 1732 Chevy Chase
update on noise complaint

Kay & Bill Oertle- 1980 E. Eucalyptus

Cindy Hyatt- 440 Devonshire

- **Secretary's Report:** Christine Denbo
Motion to approve the
August 2018 Minutes
Moted by: Christine Denbo
Seconded by: Deb Eliason
Minutes approved.

- **Treasurer's Report:** Irene Tcholokhian
 - Finding best rates for CD to transfer Reserve Funds and will send email to BOD

- **Accountant's Report:** Phil Baker- not present
 - July 2018 Financials were prepared by Phil Baker and presented by Irene
Our cash balance at month end is \$390,235.02 . The Replacement Reserve balance is currently at \$198,210. Delinquent Accounts Receivable stands at \$ 1439.00.

Motion to approve the Accountant's Report as presented:
 Motioned by: Deb Eliason
 Seconded by: Bridget Steffensen
 Accountant's Report approved.

- **Manager's Report:** Submitted by Nancy Foxhall
 - Getting bids for pool replastering
 - Doors and locks fixed
 - Rules & Regulations for Properties- lawyer to attend next October meeting.

- **Vice President's Report:** Deb Eliason -
 - Updated on median getting re-landscaped

- **Architectural Control:** Darcie Giacchetto- Not present
 - Report submitted and hearing letters were sent to six homes this month.

- **Buildings & Grounds Report:** John Kern- Not present

- **Community Relations:** Vacant

- **Management Liaison:** Christine Denbo
 - Refrigerator replaced
 - Carpets cleaned
 - Community Watch meeting set up- Brea PD will attend
 - Meeting monthly with Nancy

- **Member Relations:** Bridget Steffensen
 - Welcome packet updated
 - offering Clubhouse walk-throughs
 - Lots of ideas for 50th anniversary celebration

GLENBROOK ACTIVITY REPORTS:

- **Women's Club Report:** Nancy Foxhall
 - Progressive dinner- September 22, 2018
 - Getting ready for the Holiday Bazaar
 - Bringing back the Women's Club Cookbook
- **Swim Team Report:** Christine Denbo
 - First Fall meet coming up this weekend
 - Masters swimming going great
 - Children's Shopping Day Event coming up - Saturday, 12/8/18
- **CERT:** Nancy Foxhall
 - CERT breakfast on 9/22

BUSINESS ITEMS:

- **Old Business:**
 - Submit ideas to Nancy for Rules & Regulations
- **New Business:**
 - Memorial Day 2019- Glenbrook 50th Anniversary Celebration
 - Fall Family Fun Night- October 13, 2018
 - Halloween Haunt- October 26-27
- **Pending Projects:**
 - Bids on Pool Deck bathrooms
 - Bids on Pool Deck Resurfacing
- **Bulletin Deadline:** 9/19/18
- **Meeting adjourned:** Motioned by: Christine Denbo
Seconded by: Bridget Steffensen

Approved. Meeting adjourned at 8:38 PM.

Respectfully submitted by Christine Denbo