

BREA GLENBROOK CLUB BOARD MEETING MINUTES
Tuesday, October 9, 2018

- **Meeting called to order:** 7:05 PM

- **Board Members Present:** Vice President, Deb Eliason;
Management Liaison, Christine Denbo;
Member Relations, Bridget Steffensen;
Buildings & Grounds, John Kern

- **Board Members Absent:** Secretary, John Hubbs;
Treasurer, Irene Tcholokhian
Architectural Control, Darcie Giacchetto;

- **Staff Present:** Nancy Foxhall

- **Visitors:** Jacqueline D. Foster, Esq. FIORE RACOBS & POWERS
Ginny Baker
Scott Steffensen
Carolyn Dail
Kay Oertle- 1980 E. Eucalyptus
Ted Gribble- 311 Amberwick

- **Secretary's Report:** Christine Denbo for John Hubbs (not present)
Motion to approve the
September 2018 Minutes
Moted by: Deb Eliason
Seconded by: Bridget Steffensen
Minutes approved.

- **Treasurer's Report:** Irene Tcholokhian - not present

- **Accountant's Report:** Phil Baker
 - September 2018 Financials were prepared and presented by Phil Baker. Our cash balance at month end is \$386,359.78 . The Replacement Reserve balance is currently at \$201,792.98. Delinquent Accounts Receivable stands at \$ 2,214.00.
 - Motion to approve the Accountant's Report as presented:
 - Motioned by: Deb Eliason
 - Seconded by: Bridget Steffensen
 - Accountant's Report approved.

- **Manager's Report:** Submitted by Nancy Foxhall
 - Nancy will email bid for re-plastering; bids coming in at \$37,000-\$39,000
 - Tree Trimming - 26 trees- B&J Tree Trimming
 - Motion to have B&J Tree Trimming trim trees.
 - Not to exceed \$2500 from the Operational Reserve Account.
 - Motioned by: John Kern
 - Seconded by: Deb Eliason

 - Family Fun Night - 10/13/18; Halloween Haunt- 10/26-27

- **Vice President's Report:** Deb Eliason - No Report

- **Architectural Control:** Darcie Giacchetto- No Report

- **Buildings & Grounds Report:** John Kern
 - Will be getting bids for pool deck bathrooms

- **Community Relations:** Vacant

- **Management Liaison:** Christine Denbo
 - Updating Rental Contract- recap of September rental
 - Staff Bonus' to be discussed in closed session

- **Member Relations:** Bridget Steffensen
 - Compiling list of new residents to reach out to

GLENBROOK ACTIVITY REPORTS:

- **Women's Club Report:** Nancy Foxhall
 - Getting ready for the Holiday Bazaar- 12/1/18
- **Swim Team Report:** Christine Denbo
 - Children's Shopping Day Event coming up - Saturday, 12/8/18
- **CERT:** Nancy Foxhall
 - CERT breakfast recap

BUSINESS ITEMS:

- **Old Business:**
 - Contact Dixons
- **New Business:**
 - Memorial Day 2019- Glenbrook 50th Anniversary Celebration
 - Fall Family Fun Night- October 13, 2018
 - Halloween Haunt- October 26-27

- **Pending Projects:**
 - Bids on Pool Deck bathrooms
 - Bids on Pool Deck Resurfacing

- **Bulletin Deadline:** 10/22/18

- **Meeting adjourned:** Motioned by: John Kern
Seconded by: Deb Eliason

Approved. Meeting adjourned at 7:59 PM.

- **Executive Session called to order: 8:00 PM**
 - Discussed rental contracts, staff bonuses, and other legal matters with counsel, Jacqueline D. Foster, Esq. FIORE RACOBS & POWERS

- **Meeting adjourned:** Motioned by: Christine Denbo
Seconded by: John Kern

Approved. Meeting adjourned at 9:52 PM.

Minutes Respectfully submitted by Christine Denbo