

**BREA GLENBROOK CLUB BOARD MEETING MINUTES**  
**Tuesday, June 12, , 2018**

- **Meeting called to order:** 7:03 PM by Beth Riley, President
- **Board Members Present:** Vice President/Community Relations, Deb Eliason  
Secretary/Member Relations, Christine Denbo;  
Architectural Control, Darcie Giacchetto;  
Management Liaison, Bridget Steffensen;  
Treasurer, Tim Gutkowski;  
Buildings & Grounds, John Kern
- **Board Members Absent:** None
- **Staff Present:** Nancy Foxhall, Phil Baker
- **Visitors:** Ginny Baker
  - cars parked on yards; light at Castlegate  
Karla & Rene Alvarez, 1732 Chevy Chase
    - noise and traffic behind clubhouse
    - locate DJs only inside facility
      - Motioned by; Tim Gutkowski  
Seconded by: Bridget Steffensen  
Approved
    - Add to Rental Agreement- no  
loading/unloading service access on Chevy  
Chase
- **Secretary's Report:** Motion to approve the  
May 2018 Minutes  
Motioned by Tim Gutkowski;  
Seconded by Deb Eliason  
Minutes approved.
- **Treasurer's Report:** Tim Gutkowski - Financials were reviewed.  
Balances checked and matched.

- **Accountant's Report:** Phil Baker
  - Financials were presented Our cash balance at month end is \$405,412.72.. The Replacement Reserve balance is currently at \$184,710.00 Delinquent Accounts Receivable stands at \$3,528.30.
  - 1874 Ravencrest status update- all fees paid
  - Reviewed 5 year expenditure plan that was presented. Will decide on a date for pool deck repair, pool repair and deck bathroom remodel.

Motion to approve the Accountant's Report as presented:  
 Motioned by; Christine Denbo    Seconded by: John Kern  
 Accountant's Report approved.

- **Manager's Report:** Submitted by Nancy Foxhall.
  - BBQ on 7/4/18
  - Playground wood chips were installed
  - Ballots- Sent to homeowners
  - Getting quotes on work comp
  - Liability insurance will be renewed before 7/7/18. Not to exceed \$19333.92.

Motioned by Deb Eliason;  
 Seconded by Tim Gutkowski  
 Approved.

- **Vice President's Report:** Deb Eliason
  - Send reminders to homeowners with slopes that they are responsible for maintaining them. Nancy will call City to have them come out to check and cite.
- **Architectural Control:** Darcie Giacchetto
  - re-wrote violation letter. Many improvements can be seen throughout the neighborhood.
- **Buildings & Grounds Report:** John Kern- No report
- **Community Relations:** Deb Eliason- No report
- **Management Liaison:** Bridget Steffensen- No report
- **Member Relations:** Christine Denbo- No report

## **GLENBROOK ACTIVITY REPORTS:**

- **Women's Club Report:** Nancy Foxhall
  - Scholarship dessert was 6/10/18
  
- **Swim Team Report:** Christine Denbo
  - Meets have started and season is in full swing.
  
- **CERT:** Nancy Foxhall
  - Looking into getting a cooler shed for the propane tanks

## **BUSINESS ITEMS:**

- **Old Business:** None
- **New Business:** Annual meeting- Thursday 7/26/18
  
- **Pending Projects:** Bids for deck: resurfacing of pool
- **Bulletin Deadline:** 6/20/18
  
  
- **Meeting adjourned:** Darcie Giacchetto motioned,  
Deb Eliason seconded.  
Approved. Meeting adjourned at 8:44 PM.

Respectfully submitted by Christine Denbo, Secretary