

BREA GLENBROOK CLUB BOARD MEETING MINUTES
Tuesday, May 8, 2018

- **Meeting called to order:** 6:37 PM by Beth Riley, President

- **Board Members Present:** Vice President/Community Relations, Deb Eliason
Secretary/Member Relations, Christine Denbo;
Architectural Control, Darcie Giacchetto;
Management Liaison, Bridget Steffensen;
Treasurer, Tim Gutkowski;
Buildings & Grounds, John Kern

- **Board Members Absent:** None

- **Staff Present:** Nancy Foxhall, Phil Baker

- **Visitors:** Ginny Baker
- **Budget Meeting:** Budget & La Salle Report were reviewed.
Tim will compile a prioritized spreadsheet of projects to be completed.
Motion to raise the monthly HOA dues \$1.00, effective 01/01/19.
Moted by Deb Eliason;
Seconded by Tim Gutkowski,
Approved.

- **Secretary's Report:** Motion to approve the April 2018 Minutes
Moted by Deb Eliason;
Seconded by Tim Gutkowski,
Minutes approved.

- **Treasurer's Report:** Tim Gutkowski - No report

- **Accountant's Report:** Phil Baker
 - Our cash balance at month end is \$407,149.29. The Replacement Reserve account is currently at \$180,210.00 Glenbrook's Replacement Reserve expenditures in the month of April were \$14,914.05. Delinquent Accounts Receivable stands at \$2,894.00.
 - Delinquency list issues were discussed: Lien has been placed on 1874 Ravencrest

Motion to approve the Accountant's Report as presented:
 Motioned by; Christine Denbo Seconded by: Deb Eliason
 Accountant's Report approved.

- **Manager's Report:** Submitted by Nancy Foxhall.
 - BBQ on 5/28/18; Wine Tasting on 6/23/18
 - Sending lien resolution in
 - Getting liability insurance quotes
 - Ballots- Printed and ready for pick up after the final budget is included
 - Will include Go Green postcard in the ballots
 - Getting quotes on work comp
 - Will send follow up delinquency letters
 - Newsletter will be phased out and Glenbrook will "Go Green" at the beginning of 2019
 - Need to order playground chips- Approximate cost \$1200

Motion to purchase playground chips, not to exceed \$1300 from the Operational Reserve Account,

Motioned by Deb Eliason;
 Seconded by Christine Denbo
 Approved.

- **Vice President's Report:** Deb Eliason
 - Send reminders to homeowners with slopes that they are responsible for maintaining them
- **Architectural Control:** Darcie Giacchetto- No report
- **Buildings & Grounds Report:** John Kern
 - Will get quotes on pool bathroom vanities
- **Community Relations:** Deb Eliason- No report
- **Management Liaison:** Bridget Steffensen- No report
- **Member Relations:** Christine Denbo
 - Presented Going Green Postcard that will be included with the ballots

GLENBROOK ACTIVITY REPORTS:

- **Women's Club Report:** Nancy Foxhall
 - Scholarship dessert- 6/10/18
 - Spring Tea was a huge success
- **Swim Team Report:** Christine Denbo
 - Start date is 5/14/18
- **CERT:** Nancy Foxhall
 - Drill on 5/19

BUSINESS ITEMS:

- **Old Business:** None
- **New Business:** Poles to be installed to hang event lighting.
Motion to approve poles to be installed,
not to exceed \$1000
Motioned by Deb Eliason;
Seconded by Darcie Giacchetto,
Approved.

- **Pending Projects:** None
- **Bulletin Deadline:** 5/18/18

- **Meeting adjourned:** Christine Denbo motioned,
John Kern seconded.
Approved. Meeting adjourned at 8:11 PM.

Respectfully submitted by Christine Denbo, Secretary