

**BREA GLENBROOK CLUB BOARD MEETING MINUTES**  
**Saturday, December 23, 2017**

- **Meeting called to order:** President, Beth Riley  
**Board Members Present:** Vice President/Community Relations, Deb Eliason  
Secretary/Member Relations, Christine Denbo;  
Buildings & Grounds, John Kern;  
Architectural Control, Darcie Giacchetto;  
Management Liaison, Bridget Steffensen
- **Board Members Absent:** Treasurer, Tim Gutkowski;
- **Staff Present:** Nancy Foxhall

**DISCUSSION**

- **Buildings & Grounds Update:** John Kern
  - GMC decreased their bid by 10%. Using them, we would be spending much more, almost definitely see an increased in cost from the original estimate and see possible delays because they have other jobs.
  - Encrease would be more available, but would need to secure Worker's Comp Insurance. Contractor does have General Liability Insurance. All references have checked out for them.
  - Unlimited Remodeling was most expensive bid, but would probably not see any extra costs.
  - Motion to move forward with using Steve/Encrease Construction to do the Demo/Remodel pending certificates of insurance, including Workers Comp.  
Motioned by John Kern; Seconded by: Deb Eliason. Approved.
  - Beth will help facilitate Steve/Encrease obtaining Workers Comp certificate, if possible.
  - Work to start on January 2nd, 2017
  - Motion that in the event that Encrease cannot provide certificates of all insurance, including Workers Comp, John has the go ahead to accept the bid from GCM.  
Motioned by Deb Eliason ; Seconded by: Christine Denbo. Approved.
- **Meeting adjourned.**  
Motioned by Christine Denbo ; Seconded by: John Kern  
Approved.