

BREA GLENBROOK CLUB BOARD MEETING MINUTES
Tuesday, October 17, 2017

- **Meeting called to order:** 7:03 PM by Beth Riley, President

- **Board Members Present:** Buildings & Grounds, John Kern;
Treasurer, Tim Gutkowski;
Secretary/Member Relations, Christine Denbo;
Architectural Control, Darcie Giacchetto;
Management Liaison, Bridget Steffensen

- **Board Members Absent:** Vice President/Community Relations, Deb Eliason
- **Staff Present:** Nancy Foxhall; Phil Baker

- **Visitors:** No visitors

- **Secretary's Report:** Motion to approve the September '17 Minutes
Moted by Bridget Steffensen;
Seconded by Tim Gutkowski,
Minutes approved.

- **Treasurer's Report:** Tim Gutkowski presented the financials.
All financials submitted were reviewed
Motion to approve the Treasurer's Report:
Moted by Christine Denbo;
Seconded by: Bridget Steffensen
Treasurer's Report approved.

- **Accountant's Report:** Phil Baker- Not present

- **Manager's Report:** Submitted by Nancy Foxhall.
 - Security system upgrade completed
 - Fall Family Fun Night went great and was enjoyed by many
 - Halloween Haunt 10/27-10/28/17 at Glenbrook
 - Replaced game room window due to damage by a resident during a rental
 - Carpets were cleaned
 - West Nile virus has been found in Brea

- **Vice President's Report:** Deb Eliason- Not present

- **Architectural Control:** Darcie Giacchetto
 - Violation report presented; letters sent accordingly

- **Buildings & Grounds Report:** John Kern
 - Update on Bathroom Re-Pipe Remodel Job. Quote from Trenchless Sewer Repair presented. Getting additional reports. Plan is to replace vanities, flooring, and shower area at the same time, creating a changing area as well.

- **Community Relations:** Deb Eliason- Not present

- **Management Liaison:** Bridget Steffensen- No report

- **Member Relations:** Christine Denbo-
 - Neighborhood Watch meeting should be planned for November
 - Children's Shopping Day will be held on Saturday, 12/9/17.

GLENBROOK ACTIVITY REPORTS:

- **Women's Club Report:** Nancy Foxhall
 - Progressive Dinner was fun; Holiday Bazaar on 12/2/17
- **Swim Team Report:** Christine Denbo
 - Last meet for Fall Intensive Clinic will be held on 10/28;
 - Children's Shopping Day to be held on Saturday, 12/9/17
- **CERT:** No Report

BUSINESS ITEMS:

- **Old Business:** None
- **New Business:** None
- **Bulletin Deadline:** 10/20/17
- **Meeting adjourned:** Tim Gutkowski motioned,
John Kern seconded.
Approved. Meeting adjourned at 7:50 PM.

Respectfully submitted by Christine Denbo, Secretary