

**BREA GLENBROOK CLUB BOARD MEETING MINUTES**  
**Tuesday, May 9, 2017**

- **Meeting called to order:** 7:12 PM by Beth Riley, President
  
- **Board Members Present:** Vice President/Community Relations, Deb Eliason;  
Treasurer, Tim Gutkowski;  
Secretary/Member Relations, Christine Denbo;  
Management Liaison, Bridget Steffensen
  
- **Board Members Absent:** Buildings & Grounds, John Kern;  
Architectural Control, Chuck Palisin
  
- **Staff Present:** Nancy Foxhall; Phil Baker
  
- **Visitors:** Ginny Baker, 1953 Heather Circle
  
- **Secretary's Report:** Motion to approve the April '17 Minutes as submitted  
  
Motioned by Deb Eliason, Seconded by Bridget Steffensen  
Minutes approved.
  
- **Treasurer's Report:** Tim Gutkowski presented the financials.  
All financials submitted were reviewed, checked and balanced.
  
- **Accountant's Report:** Phil Baker presented the financial summaries.  
Glenbrook's total liabilities & Equity is \$428,429.11. The Replacement Reserve account is up to \$211,959.76. Our Operating Reserve account is currently at \$122,126.66. Income statement shows our year to date profit to be \$17,129.30. We are \$17,809 under budget YTD, with our YTD net income being \$17,129.30. Accounts receivable/Delinquency report balance for the month is \$2647.00.

Reserve study summary was presented for review. Nancy will be providing the past 5 years' figures for amount/percentages funded each of these past years. \$11,810.99 was spent this year on upgrades and repairs.

Motion to approve the Treasurer's and Accountant's Reports:

Motioned by Christine Denbo; Seconded by: Bridget Steffensen  
Treasurer's and Accountant's Reports approved.

- **Manager's Report:** Submitted by Nancy Foxhall.
  - Bathroom Remodel bids are in progress and will be presented next meeting
  - The diving board is installed and in use.
  - Ballot envelopes are being printed and delivered by PJ Printer
  - New water fountain is on order
  - Reserve study was completed and returned
  - Ballots will be out the first week in June
  
- **Vice President's Report:** Deb Eliason- Nothing to report
  
- **Architectural Control:** Chuck Palisin- Not present- Report submitted to staff and they will send letters accordingly. Nancy will create a spreadsheet to track letters sent; boats/trailers
  
- **Buildings & Grounds Report:** John Kern- Not present.
  
- **Community Relations:** Deb Eliason- Nothing to report.
  
- **Management Liaison:** Bridget Steffensen- Nothing to report
  
- **Member Relations:** Christine Denbo- Nothing to report

### **GLENBROOK ACTIVITY REPORTS:**

- **Women's Club Report:** Nancy Foxhall - Paint Nite will be held on 5/6/17. Scholarship winners will be announced in June and awards presented at a reception on June 11th.
  
- **Swim Team Report:** Christine Denbo - Online registration was successful. There are currently 74 age group swimmers. First meet is an Inter-Squad Pentathlon that will be held on June 10th at 9 am.

- **CERT:** Nothing to report

**BUSINESS ITEMS:**

- **Old Business:** None
- **New Business:** None

- **Next Meeting:** Tuesday, 6/13/17 at 7:00 pm.
- **Pending Projects:** Nancy has more detailed list;
  - Get two additional bids for termite damage treatment
  - New lighting was replaced by STC Lighting (contracted by So Cal Edison) with the cost to Glenbrook only for the ballasts in the amount of \$800. Additional new lighting from STC Lighting (contracted by So Cal Edison) is to be purchased and installed, not to exceed \$3390.00 from replacement reserve account.Motion to approve the lighting expense:  
Motedioned by Tim Gutkowski;  
Seconded by: Bridget Steffensen; Approved Christine Denbo motioned, Bridget Steffensen
- **Meeting adjourned:** seconded.

Approved. Meeting adjourned at 8:20 PM.

Respectfully submitted by Christine Denbo